

SAN DIEGO UNIFIED SCHOOL DISTRICT
Human Resource Services Division

2018 Classified Employee of the Year

Classified School Employees' Week Recognition
Tuesday, May 22, 2018 at 5:30 p.m.

This form should be submitted online. Please have the following information ready in order to submit your electronic nomination:

1. School or Department Name
2. Name of Classified Representative
3. Email address of employee nominated
4. Job Classification of Classified Representative (note: hourly, temporary or substitute employees are not eligible for this honor).
5. Employee ID Number
6. Recommender's name and contact information
7. Description of the employee's qualities and work performance.
 - a. Each description must include a description of the following qualities and performance:
 - i. Work Performance
 - ii. School Community Involvement
 - iii. Leadership and Commitment
 - b. Each nominee must have three (3) Nominee Recommendation Forms submitted in order to be considered. The recommendations should be from different sources, with at least one recommendation from the employee's supervisor.

Link to: 2018 Employee of the Year Nomination Form

https://docs.google.com/forms/d/e/1FAIpQLSctI-c9E7NC10t_WcWevr5wRyXOWGodcRneZ83WdzLAmajmQQ/viewform?usp=sf_link

Please refer questions to Samuel Scaife, sscaife@sandi.net by **Monday, March 12, 2018 by 5 p.m.**